

# कालिन्दी महाविद्यालय

(दिल्ली विश्वविद्यालय)

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# KALINDI COLLEGE

(University of Delhi)

East Patel Nagar, New Delhi-110008.

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## NAAC ACCREDITED 'A' GRADE COLLEGE

Ref No KC/LIB/9B

Dated: 17.05.2024

### QUOTATION INVITED FOR BINDING OF BOOKS, JOURNALS (LIBRARY) 2024-25.

Sealed (with cello tape on all side of envelope) quotations are invited again from firms/agencies for binding of library books, Journals etc. (quantity mentioned below) on the following terms and conditions.

ITEM FOR BINDING	QUANTITY (APPROX)
Books	1600
Journals	150
Question papers and Photostat Material	90-100
Accession Register or other Register	02-05

- Flat rates should be quoted for the following types of binding irrespective of the size of the book, periodicals. (Rates of each item shall be indicated both in words and figures)
  - Half leather binding of books with gold printing
  - Half leather binding of Journals with gold printing
  - Half leather binding of accession register or other register
  - Board Binding with Ink Printing
- The binding firm/agency must have GST Registration.
- The contract of binding of books etc. will be valid for one financial year. However, the same can be revoke at any time if the quality of binding is not found satisfactory. The college also reserves the right to terminate the contact at any time without assigning any reason.
- The binding will include printing of library name in short (KCL), call number, accession number, Title: subtitle and author name, Volume, part etc. if any.
- The binder will be responsible for the damage of books during the process of binding
- The binder shall paste the due date slips, book plates and book pockets at the specified place on the books, periodicals etc. he has bound. Due date slips, book pocket and bookplate will be provided by the library for the purpose.
- Binding assignment work is to be completed within one month of time after receiving book for binding.
- No advance payment will be made.
- The binder should write "Quotation for Book Binding (Library)" on the quotation envelope. The quotation should reach the college office by 7<sup>th</sup> June 2024 upto 4.00 pm. No quotations will be entertained after due date.

PRINCIPAL

*Chand Nera*